



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6196107
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting Oxygen In-Water Recompression Seminar-August 4-7, 2019
Area of Delivery

Solicitation Number:	2019-05-0092	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	17/05/2019
Approved Budget for the Contract:	PHP 310,750.00	Last Updated / Time	17/05/2019 00:00 AM
Delivery Period:		Closing Date / Time	20/05/2019 16:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Service Provider

II. PROJECT TITLE : Oxygen In-Water Recompression Seminar

III. PROJECT DATE : August 4- 7, 2019

IV. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. • Must be accredited by the DOT
2. • Must be PHILGEPS Registered
3. • Must be willing to provide services on send-bill arrangement
- Provision of travel insurance for each guests in case of emergency trip cancellation or emergency trip termination

V. DELIVERABLES

1. TRANSPORTATION

Airport & Boat Transfers (inclusive of terminal and environmental fee)

Date Itinerary # of Van/boat # of pax/s

Aug 4, 2019 Caticlan Airport to Jetty Port 1 van

6pax with luggages

Aug 4, 2019 Jetty Port to Boracay Port 1 chartered speedboat 6pax with luggages

Aug 4, 2019 Boracay Port to Hotel 1 van

6pax with luggages

Aug 7, 2019 Hotel to Boracay Port 1 van 6pax with luggages

Aug 7, 2019 Boracay Port to Jetty Port 1 chartered speedboat 6pax with luggages

Aug 7, 2019 Jetty Port to Caticlan Airport 1 van 6pax with luggages

2. ACCOMMODATION (inclusive of Breakfast)
Date Type of Room # of Room/s # of Night/s
Aug 4-7, 2019 Twin Bed room 2 4D3N
Aug 4-7, 2019 Single Bed room 2 4D3N

MEALS FOR PCSSD

Date Type of Meal #of pax/s
Aug 4 & 7, 2019 Lunch 6
Aug 4-6, 2019 Dinner 6

3.

FUNCTION ROOM

DATE: August 5-6, 2019

- Venue good for twenty five (25) pax
- Use of the venue for eight (8) hours for whole day
- Lunch with drink for twenty five (25) pax
- AM and PM Snacks with drink for twenty five (25) pax
- Free flowing coffee and tea during the meeting
- Complimentary use of one (1) LCD screen with projector
- Registration table and two (2) flipcharts with markers
- Basic sound system with two (2) wired or wireless microphone
- Assigned service associate for the whole duration of the event
- High –speed WIFI Internet Access
- High –speed WIFI Internet Access

VI. APPROVED BUDGET

TOTAL : PHP 310, 750.00

VII. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure

VIII. CONTACT DETAILS :

Contact Person : Katrish Degoma
Office : Philippine Commission on Sports SCUBA Diving
Contact Number : (02) 459-5200 local 510 or (02) 524-2242
Email Address : kat.degoma@divephilippines.com.ph

Noted by:

ROWENA M. SORIOSO

Officer-In-Charge, Philippine Commission on Sports SCUBA Diving and
Head, Office of Product and Market Development- Dive

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return or Bus. Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to
Ms. Teresita A. Romanes at the Department of Tourism
#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

NOTE : For Land Bank Payment Purposes:

Bank's Name _____
Bank's Account Number _____

Created by TERESITA A. ROMANES

Date Created 16/05/2019

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